



Travelers Casualty and Surety Company of America
Hartford, Connecticut

IMPORTANT NOTE: This is an application for a claims-made policy. To be covered, a claim must be first made against an insured during the policy period or any applicable extended reporting period.

NEW YORK DEFENSE EXPENSES NOTICE: If this policy contains an insuring agreement that includes defense expenses within the limits of coverage, payment of defense expenses may reduce the professional liability coverage limits up to 50%. If this policy contains an insuring agreement that includes a deductible that applies to defense expenses, up to 50% of the deductible amount may be applied to defense expenses.

Throughout this supplement "you" and "your" means the entity or individual applying for this insurance.

- 1. [ ] New Business [ ] Current Travelers Policy Number: \_\_\_\_\_

APPLICANT INFORMATION

- 2. Your full legal name
3. Your "trade name" or "doing business as" name
4. Full legal name of company being acquired
5. Effective date of acquisition (mm/dd/yyyy)

GENERAL INFORMATION

- 6. Did you purchase: [ ] Assets only? [ ] Assets and liabilities?
If assets and liabilities, please provide company produced five year loss runs:
7. Was an extended reporting period (ERP) endorsement purchased? [ ] Yes [ ] No
8. Has your primary location or mailing address changed in the past 12 months? [ ] Yes [ ] No
If yes, please provide new address:
[ ] Primary Location [ ] Mailing Address
9. Has your current legal name(s) changed due to the acquisition? [ ] Yes [ ] No
If yes, please provide new legal entity name(s):
a. Will a new "doing business as" name(s) be used due to the acquisition? [ ] Yes [ ] No
If yes, please provide "doing business as" name(s):
10. Has your current ownership changed due to the acquisition? [ ] Yes [ ] No
If yes, please provide details:
11. How many real estate brokers and agents are employed, including independent contractors?
Full Time: Part Time:

12. Complete the following chart for each service provided.

Service		Most Recent 12 Calendar Months (Not Fiscal Year)		Prior 12 Calendar Months	Projected 12 Calendar Months
		Gross Commissions and Fees	Number of Transactions	Gross Commissions and Fees	Gross Commissions and Fees
Residential:	Sales				
	Leasing				
	Property Management*				
	Appraising*				
Commercial:	Sales				
	Leasing				
	Property Management*				
	Appraising*				
Auctioneering*					
Sale of Foreclosed/REO Properties					
Broker Price Opinion					
Other (describe): _____					
<b>TOTALS</b>					

\* Indicates services that require the completion of the Other Real Estate Professional Services Supplement.

13. Does anyone in the newly acquired entity own, control, manage, or operate any other business? .....  Yes  No  
 If yes, please provide details: \_\_\_\_\_
14. Will clients be referred to other businesses that members, agents, or independent contractors of the newly acquired entity hold an ownership interest in, manage, or control? .....  Yes  No  
 If yes, please provide details: \_\_\_\_\_  
 If yes, is written disclosure provided to acknowledge ownership interest, management, or control?.....  Yes  No
15. What percentage of the newly acquired entity's transactions have the buyer and seller been represented by the same agent or agency (dual agency)? \_\_\_\_\_ %  
 a. Are written disclosures used on each dual agency transaction?.....  Yes  No
16. During the most recent 12 months did you engage in any foreclosure/REO transactions .....  Yes  No  
 If yes, please indicate the percentage of time you represented the:  
 Buyer: \_\_\_\_\_% Seller: \_\_\_\_\_%
17. During the most recent 12 calendar months, indicate the number of properties in which any member of the newly acquired entity, including independent contractors, was an owner, buyer, or investor at the time services were performed. ....  
 a. Is written disclosure of such ownership interest made to all parties?.....  Yes  No  
 If no, please provide details: \_\_\_\_\_
18. Are more than 10% of the newly acquired entity's annual gross commissions derived from any one location, development, or client? .....  Yes  No  
 If yes, please provide details: \_\_\_\_\_

19. Please complete the following chart by providing the percentage of services performed:

<input type="checkbox"/> Development/Construction	%	<input type="checkbox"/> Vacation Rentals*	%
<input type="checkbox"/> Construction Management	%	<input type="checkbox"/> Evictions*	%
<input type="checkbox"/> Mortgage Brokering	%	<input type="checkbox"/> Handle Tenant Complaints*	%
<input type="checkbox"/> REITs	%	<input type="checkbox"/> Arranging for Repair / Maintenance / Grounds Keeping*	%
<input type="checkbox"/> Sale/Lease/Management of Time Shares	%	<input type="checkbox"/> Payment of Bills*	%
<input type="checkbox"/> Condo/Association Management*	%	<input type="checkbox"/> Collection of Rents*	%

\* Indicates services that require the completion of the Other Real Estate Professional Services Supplement.

Provide additional information regarding the services checked above: \_\_\_\_\_

### Important Notice Regarding Compensation Disclosure

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website: [http://www.travelers.com/w3c/legal/Producer\\_Compensation\\_Disclosure.html](http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html)

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Enterprise Development, One Tower Square, Hartford, CT 06183.

### **FRAUD WARNINGS**

#### **Attention: Insureds in AR, CO, DC, KY, LA, NJ, NM, NY, and OH**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and may also be subject to a civil penalty.

(In New York, the civil penalty is not to exceed five thousand dollars and the stated value of the claim for each such violation.)

(In Colorado, any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.)

#### **Attention: Insureds in FL**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a felony of the 3<sup>rd</sup> degree, and may also be subject to a civil penalty.

#### **Attention: Insureds in ME, TN, VA, and WA**

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

#### **Attention: Insureds in PA**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

### **SIGNATURE AND AUTHORIZATION**

The undersigned authorized representative of the firm, or individual if this application is for an individual, agrees to all to the following:

- The statements and representations made in this application are true and complete and will be deemed material to the acceptance of the risk assumed by Travelers in the event an insurance policy is issued.
- If the information supplied in this application changes between the date of the application and the effective date of any insurance policy issued by Travelers in response to this application, you will immediately notify us of such changes, and we may withdraw or modify any outstanding quotation or agreement to bind coverage.
- Travelers is authorized to make an investigation and inquiry in connection with this application.
- Travelers is not bound or obligated to issue any insurance policy or to provide the insurance requested in this application.

Signature* (Partner, Member, Officer, Shareholder)	Date
Name (print)	Title

\*If you are electronically submitting this application to Travelers, apply your electronic signature to this form by checking the Electronic Signature and Acceptance box below. By doing so, you hereby consent and agree that your use of a key pad, mouse, or other device to check the Electronic Signature and Acceptance box constitutes your signature, acceptance, and agreement as if actually signed by you in writing and has the same force and effect as a signature affixed by hand.

**Electronic Signature and Acceptance**

**Important Note:** This application is not a representation that coverage does or does not exist for any particular claim or loss, or type of claim or loss, under any insurance policy issued by Travelers. Whether coverage exists or does not exist for any particular claim or loss under any such policy depends on the facts and circumstances involved in the claim or loss and all applicable wording of the policy actually issued.

***INSURANCE AGENT OR BROKER MUST COMPLETE THE FOLLOWING:***

Submitting Insurance Name: \_\_\_\_\_  Direct  Sub-produced

Address (City, State, Zip Code): \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Licensed producer name: \_\_\_\_\_ License number: \_\_\_\_\_